



22/09/2020

Good afternoon

As I indicated in the last newsletter I have had to liaise directly with the Ministry of Education to be able to hold our parent conferences. The teachers were keen to have these as face to face meetings, as it makes for better conversations.

In order to get permission from the Ministry of Education, we had to put together a detailed plan to ensure the safety of the staff and our community. It is important that we adhere to these requirements. On the night of your conference, please follow the requirements below

- We ask that **ONE PARENT** only attends the conference.
- We ask that no children or siblings come on site during the conferences.
- We ask you to maintain social distancing on the school site, both while waiting for your conferences and when entering and exiting the site.
- Gates (To avoid congestion)
 - ❑ We ask parents going first to the year 4,5,6 block enter through the bottom gate on Sunnyview Rd.
 - ❑ If you are going first to the junior block, please use the Isobel Rd gate
 - ❑ If you are attending a year 3 conference first, then please use the side gate in the staff car park.
 - ❑ This is to help maintain social distance and reduce any congestion. Please exit through the gate you arrive through.
- If you wish to wear a face mask, please feel free to do so. The teachers will also be able to wear one if they wish.
- Please use the Covid Tracing app when you come onsite. This will be displayed at the entry gates and in the window of each classroom.
- Please use the sanitizer that is by the entrance to each room, both on your way in and out of the room.

We thank you for your assistance in ensuring we can have these important conferences. The office will be open to accept school donations or activity fee payments. If you come up to the office, please observe social distancing.

Ngā mihi
Stephen Grady
Principal
Greenhithe School