

**Greenhithe School PTA Meeting Minutes**

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**March 2025**

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| **Date:** | 25/03//2025 | **Location:** | School Staff Room |
| **Time:** | 7.00pm | **Chair:** | Sjaan Evans |
| **Attendees:** | Sjaan, Mel H, Tilly, Kelly O, Vicki Matheson, Sisi, Mike, Rinnie, Bridgette, Tokiko, | | |
| **Apologies:** | Bronwyn, Pieter, Tamaryn, Gabby | | |
| **PTA Comms** | The ‘PTA Crew 2025’ Whatsapp group is used for quick and easy communications. If you are not in this group, please let someone know, everyone is set up as admin so new people can be added. | | |
| **PTA Committee** | Chair - Sjaan Evans  Treasurer - Tilly Harvey  Secretary - Gabby Aranky  Communications - Mel Hurst and Kelly Olsen | | |
| **Fundraising** | 2025 fundraising will be put towards **TBC** | | |

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| Action Items | Committee Member |
| PTA / Board ‘Mixer’ | Tilly |
| Toilet Paper for fundraising drive and Fundraising Shop - communications on the FB pages and the newsletter. | Mel |

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| Key Decisions/Actions Needed by School | Committee Member |
| Invoice for the Basketball bibs  Request to shift Summer Festival date to December 12  Information on where PTA funds will be allocated | Vicki |

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# Agenda

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|  | Agenda Items | Committee Member |
|  | **Update from Chairperson**   * Bibs for the school * Iceblocks going well - 2 more Fridays * Change the funds to be just for Sports Uniforms - currently $6000 - Seconded by Sjaan, proposed by Tilly. | Sjaan |
|  | **Treasurer's report**   * Iceblocks - $520 made (including the Freebies * Invoice received from school regarding Basketball uniforms that PTA are funding - $250 * Bibs will be paid once received invoice * Double check paywave and covering costs - Tilly | Tilly |
|  | **Social Media and comms**   * 585 Facebook followers * Free Iceblocks comms have increased page numbers * Email for Pizza Lunch gone today - close off Monday 7th. * Poster for front display cabinet * Translation into Mandarin will continue for all correspondence * Update PTA page on school website and include dates of fundraising events for the year | Mel |
|  | **School Update**   * Website - confirm dates * ‘How to Say No to You Child’ - event. Jo Robertson. 15th May - Thursday - $1500 covers 2 hours - $20 tickets. Helping with set up - refreshments - sell cookbooks. Open up and do Kindo shop (4 - 12 year olds) Add $5 to tix to cover refreshments. * Mel to contact Jo Robertson - 7pm * How many seats - SE check with Michelle. * Mike can help * Projects to support - no confirmation yet. |  |
|  | **Shore to Shore - 6 April**   * Volunteers? Mike/Claire * Arrival: 8am * Need: * Sausages , Bread, Ketchup/Mustard, Foil Trays, BBQ, Water * Kids registered? 160 * Water * Iceblocks * PTA Chilly bins * Onions pre cut |  |
|  | **T’Shirts:**  **Quotes from Suppliers:**   * Final quotes - Urban Collab * Samples 4-14 in all colour - Rinnie - one of each size and the colour. * Need 50 of each one colour. * Set up $180 plus GST * $15.96 including GST * Selling Price - $22.50 and 2 x $40 * Need Adult pricing? But sell for same price as kids. * Cricket iron on - with Photos - Rinnie to mock up. * Kindo advertising - other advertising - Next week get these up. * Timing - 7-10 days turnaround - Hand out by 23rd. * Close order 5 May * 3 week production * WC 19 May hand out | Rinnie  i |
|  | **Pizza Lunch - Date**   * Thursday 10 April - Kindo open * Email for Pizza Lunch gone today - close off Monday 7th. * Schnapper Rock order goes the week before for staffing * Kelly, Tokiko can assist | Bridgett |
|  | **Calendar Raffle:**   * Need to get sponsors on board by mid-March for printing - request for help in gathering vouchers, experiences or prize packs. | All |
|  | **General**   * 100 +- cookbooks still to sell, suggested places to sell: Whanau day, outside dairy, put in collins etc for sale * Summer Festival date seems too early, is it possible to make it later? Check with Vicki * Photobooth at Disco? * Disco - FacePaint, tattoos, lollies, donuts, glo sticks, photobooth * Mothers Day sale - $2 first in first served - Friday 9th May. | Sjaan |

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# Upcoming Meetings 2025

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| **Month** | **Date** | **Location** |
| February | 25 February 2025 | Completed |
| March | 25 March 2025 | Completed |
| April | 9 April 2025 | Online |
| May | 13 May 2025 | School Staff Room |
| June | 10 June 2025 | School Staff Room |
| July | 15 July 2025 | School Staff Room |
| August | 12 August 2025 | School Staff Room |
| September | 9 September 2025 | School Staff Room |
| October | 21 October 2025 | School Staff Room |
| November | 18 November 2025 | School Staff Room |
| December | Post Summer Fest | School Staff Room |

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# PTA Vacant Roles

* All parents and caregivers are automatically members of the PTA - no invitation necessary, all are welcome!

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# PTA Calendar of fundraising events for 2025

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\*\*If you are keen to participate, please let the PTA Leadership Team know and you will be added to the relevant WhatsApp group\*\*\*

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| **Term 1: 3 February - 10 April** | **Date** | **Lead** |
| Uniform Sale (4-5pm) | Tuesday 30 January | Completed |
| Friday Ice blocks | Ongoing | Sjaan - ongoing |
| Whanau Day | Friday 28 February | Completed |
| House T’Shirts | Launch Mid-Feb | Rinnie |
| New Entrant Meeting | Wednesday 26 March | Completed |
| Shore to Shore | Sun 6 April | Claire C |
| Pizza Lunch | Thursday 10 April | Bridgett |
| **Term 2: 28 April -27 June** |  |  |
| Uniform Sale (2.45pm) | Tuesday 29 April | Mel, Sjaan |
| Calendar Raffle | Drawn All June |  |
| Cross Country Sizzle and Iceblocks | Tuesday 27 May | Mel |
| Junior Cross Country Ice blocks | TBC May/June |  |
| Disco | Friday 13 June |  |
| New Entrant Meeting | Wednesday 25 June |  |
| Pizza Lunch | Thursday 26 June | Bridgett |
| **Term 3: 14 July - 19 September** |  |  |
| Uniform Sale (2.45pm) | Tuesday 15 July |  |
| Beats by Bingo | TBC | Claire Steele |
| Production Play Bill and Photos | Week 7 |  |
| New Entrants Meeting | Wednesday 27 August |  |
| Pizza Lunch | Thursday 18 September | Bridgett |
| **Term 4: 6 October - 16 December** |  |  |
| Teacher Appreciation Day Morning Tea | TBC October |  |
| Athletics Sizzle and Juicies | Tuesday 4 November | Mel |
| Junior Athletic Juicies | TBC November |  |
| Pizza Lunch | TBC | Bridgett |
| Summer Festival | Friday 5 December | Sjaan |

# List of Fundraising Ideas

* Golf Days
* Movie Night
* Camping on the school field
* Colour Run - obstacle course. Local fire brigade was involved to wash people down at the end. Where? School field seems unlikely. Wainoni Park? Run it through the same group as run read-a-thon.
* Wheel-a-thon.
* Cookie Time cookies.
* Honey
* Coloured T-Shirts for the different houses designed and sell for $15, order at start of term
* Donut Day
* Mother’s Day Sales, Pre-prepared gifts - Pepper & Me
* Colour run