



Greenhithe School PTA Meeting Minutes

September 2025

Date:	16/09/2025	Location:	School Staff Room
Time:	7.00pm	Chair:	Sjaan Evans
Attendees:	PTA: Sjaan, Mel, Tilly, Pieter,, Claire C, Bronwyn, Rini, Tamaryn, Kelly O School: Andrea Clarke, Michelle Butler		
Apologies:	Katie V, Gabbie, Bridgett, Sisi		
PTA Comms	The 'PTA Crew 2025' Whatsapp group is used for quick and easy communications. If you are not in this group, please let someone know, everyone is set up as admin so new people can be added.		
PTA Committee	Chair - Sjaan Evans Treasurer - Tilly Harvey Secretary - Gabby Aranky Communications - Mel Hurst and Kelly Olsen		
Fundraising	2025 fundraising will be put towards TBC		

Action Items	Committee Member
PTA / Board 'Mixer'	Tilly
Toilet Paper for fundraising drive and Fundraising Shop - communications on the FB pages and the newsletter.	Mel

Key Decisions/Actions Needed by School	Committee Member
Information on where PTA funds will be allocated for 2025	Michelle

AGENDA

Agenda Items	Committee Member
Introductions: - Please go around the table and introduce each other.	
Update from Chairperson - Fantastic effort for Term 3! Thanks to all for the effort and enthusiasm. - Update on what we are fundraising for: New strategic direction is being - Welcome new ideas particularly for 2026 when we don't have production.	Sjaan

	<ul style="list-style-type: none"> - Request to purchase a school branded gazebo for sports days - PTA working bee for cupboard - shelving for the cupboard etc - Heating school pool and keys for the summer? Board is looking at this but lots of health and safety requirements (public pool is what it is under) - Waka shade sail - Colour Run - Action: will put forward proposal for school for 2026 and the purchase ideas? 	
	Treasurer's report <ul style="list-style-type: none"> - Production - \$1500 - Beats By Bingo - \$11,000 - Transfer to School - \$37,500 as per our budget - seconded by Sjaan 	Tilly
	Social Media and comms <ul style="list-style-type: none"> - 629 followers on FB page (up on 608 last meeting) - &500 views - Most popular was Bingo Album - Thanks to Monica for translation! 	Mel
	School Update <ul style="list-style-type: none"> - Andrea acknowledges the great work the PTA is doing - thank you! - Board will work on the strategic direction - this will assist in determining what PTA support is needed 	Michelle/Andrea
	Beats by Bingo: <ul style="list-style-type: none"> - Well done! Another great night. - Any suggestions for improvements? Music was maybe a bit low key could have been more hyped, do we do a quiz night, platters - bit too pricey? Do pizza instead? Security - wasn't notified - is this us or them. 15 tables max - maybe 16? - Will need someone else to organise next year. 	
	Production <ul style="list-style-type: none"> - Awesome effort - school was very happy. - Any suggestions for improvements? Timing is very tight - 1 week earlier to take photos would help with turnaround 	
	Pizza Lunch - Date Thursday 18 September <ul style="list-style-type: none"> - Total pizzas increased! - Enough helpers - Bridgett, Kelly and Tokiko 	Bridgett
	T-Shirts: <ul style="list-style-type: none"> - Let's do another push before Athletics - need 10 working days - close it on 24 October. (House day in Term 4, wear your house colours - Summer Festival) - New entrants = comms via Judy to those starting Term 4 	Rinnie/Mel
	Teacher Appreciation Day: 29 October <ul style="list-style-type: none"> - Morning tea - Baked - Kelly to collect, Mel to order 	Mel/Kelly
	Athletics Day: 4 November <ul style="list-style-type: none"> - Sausage iceblocks - BBQ to be taken down - Sjaan - Check on gazebo - Claire - head chef, Mels Dad - Mel to contact Hellers 	Mel
	Summer Fest: <ul style="list-style-type: none"> - Food Trucks booked - Facepainters and Balloon artists booked - Photobooth booked 	Sjaan

<ul style="list-style-type: none"> - VR room booked - need to pay - Kumon tutoring booked - Candy Floss/Popcorn - Snowcones booked - Need to booked bouncy castles - have not responded to emails - Kiwi Kicks and Play ball - to ask <p>Help needed: Roster on day - 30 minute slot Announcer for the day Mel to let Kindy know SE to touch base with Charlene on timing Need prizes for raffles - currently have Just Cleanz voucher, Dance Academy, Kiwi kicks pack, Voucher, various things in cupboard Lolly Lei's - Evita will do - suggest leave off the cling film Request for lollies and chocolate blocks Tombola Choc trailer - trailer - trundle bed Lolly bags - heaps lefts from Disco</p>	
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UPCOMING MEETINGS 2025

Month	Date	Location
February	25 February 2025	Completed
March	25 March 2025	Completed
April	9 April 2025	Completed
May	13 May 2025	Completed
June	10 June 2025	Completed
July	22 July 2025	Completed
August	12 August 2025	Completed
September	16 September 2025	School Staff Room
October	21 October 2025	School Staff Room
November	18 November 2025	School Staff Room
December	Post Summer Fest	School Staff Room

PTA VACANT ROLES

- All parents and caregivers are automatically members of the PTA - no invitation necessary, all are welcome!

PTA CALENDAR OF FUNDRAISING EVENTS FOR 2025

If you are keen to participate, please let the PTA Leadership Team know and you will be added to the relevant WhatsApp group

Term 1: 3 February - 10 April	Date	Lead
Uniform Sale (4-5pm)	Tuesday 30 January	Completed
Friday Ice blocks	Ongoing	Completed
Whanau Day	Friday 28 February	Completed
House T-Shirts	Launch Mid-Feb	Completed
New Entrant Meeting	Wednesday 26 March	Completed
Shore to Shore	Sun 6 April	Completed
Pizza Lunch	Thursday 10 April	Completed
Term 2: 28 April -27 June		
Uniform Sale (2.45pm)	Tuesday 29 April	Completed
Calendar Raffle	Drawn All June	Completed
Cross Country Sizzle and Ice blocks	Tuesday 27 May	Completed
Junior Cross Country Ice blocks	TBC May/June	Completed
Disco	Friday 13 June	Completed
New Entrant Meeting	Wednesday 25 June	Completed
Pizza Lunch	Thursday 26 June	Completed
Term 3: 14 July - 19 September		
Uniform Sale (2.45pm)	Friday 18 July	Completed
Beats by Bingo	23 August	Completed
Production Play Bill and Photos	Week 7	Completed
New Entrants Meeting	Wednesday 27 August	Completed
Pizza Lunch	Thursday 18 September	Bridgett
Term 4: 6 October - 16 December		
Teacher Appreciation Day Morning Tea	Wednesday 29 October	
Athletics Sizzle and Juicies	Tuesday 4 November	Mel
Junior Athletic Juicies	TBC November	

Pizza Lunch	TBC	Bridgett
Summer Festival	Friday 5 December	Sjaan

LIST OF FUNDRAISING IDEAS

- Golf Days
- Movie Night
- Camping on the school field
- Colour Run - obstacle course. Local fire brigade was involved to wash people down at the end. Where? School field seems unlikely. Wainoni Park? Run it through the same group as run read-a-thon.
- Wheel-a-thon.
- Cookie Time cookies.
- Honey
- Donut Day
- Mother's Day Sales, Pre-prepared gifts - Pepper & Me