



# Greenhithe School PTA Meeting Minutes

April 2026

|                      |  |                  |                   |
|----------------------|--|------------------|-------------------|
| <b>Date:</b>         | 21/04/2026   | <b>Location:</b> | School Staff Room |
| <b>Time:</b>         | 7.00pm - 8:00pm  | <b>Chair:</b>    | Sjaan Evans       |
| <b>Attendees:</b>    | PTA: Sjaan Evans - President, Tilly Harvey - Treasurer, Mel Hurst - Secretary/ Communications, Kelly Olsen - Communications, Sjaan, Tilly, Fiona, Kelly, Elaine, Hayley, Claire C, Bridget, Tracey, Rini, Katie, Sisi, Claire, Gabby.                                |                  |                   |
| <b>Apologies:</b>    | Terryn Choat, Bridgett Wilson, Evita Toala, Kelly Knowles - Deputy Principal, Pieter Coetzee   |                  |                   |
| <b>PTA Comms</b>     | The 'PTA Crew 2026' Whatsapp group is used for quick and easy communications. If you are not in this group, please let someone know, everyone is set up as admin so new people can be added.   |                  |                   |
| <b>PTA Committee</b> | New 2026 Committee Members are below:<br>Chair - Sjaan Evans<br>Treasurer - Tilly Harvey<br>Secretary - Mel Hurst<br>Shadow Treasurer - Hayley Minors  |                  |                   |
| <b>Fundraising</b>   | 2026 fundraising will be put towards, (50% big items, 30% small, 20% quick wins) <ul style="list-style-type: none"> <li>● Shade Sail for Waka Playground</li> <li>● Upgrade of the Juniors Playground</li> <li>● Electronic Sign</li> <li>● Picnic Tables</li> </ul> |                  |                   |

| <b>Action Items</b>  | <b>Committee Member</b> |
|--|-------------------------|
| PTA / Board 'Mixer'  | Kelly O                 |
| Toilet Paper for fundraising drive and Fundraising Shop - communications on the FB pages and the newsletter. | Mel H                   |
| Post on PTA page asking parents to follow school page  | Mel                     |
| Turn Kindo on for House Tshirts (make a new order Term 3)  | Mel                     |
| Key events poster outside school   | Gabby                   |
| Update the newsletter with events  | Mel                     |
| Lanyard and lolly bag count for Disco  | Mel                     |

| <b>Key Decisions/Actions Needed by School</b> | <b>Committee Member</b> |
|---|-------------------------|
| Date for Junior Cross Country?                |                         |

## AGENDA

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| <b>Agenda Items</b>   | <b>Committee Member</b> |
|---|-------------------------|
| <b>Introductions:</b> <ul style="list-style-type: none"> <li>- Please go around the table and introduce each other.</li> </ul>  | Sjaan                   |
| <b>Update from Chairperson</b> <ul style="list-style-type: none"> <li>- Thanks for Term 1 participation - with a short term it was a bit quiet!</li> <li>- Gazebo - looked great! See Facebook for a photo of this.</li> <li>- House t-shirts went out at the end of Term 1</li> </ul>  | Sjaan                   |
| <b>Treasurer's report</b> <ul style="list-style-type: none"> <li>- Donations to school in 2025 was \$42K</li> <li>- Uniform sales and iceblock sales trickling in</li> <li>- Pizza Lunch over \$1000</li> <li>- House Tshirts broke even</li> </ul>   | Tilly                   |
| <b>Social Media and comms</b> <ul style="list-style-type: none"> <li>- <b>646</b> followers on FB page (up on 645 last meeting)</li> <li>- All PTA communications will go on our FB page, school FB page, newsletter and all parent email (also translated into Mandarin)</li> <li>- Newsletter focus</li> </ul>  | Mel                     |
| <b>School Update</b> <ul style="list-style-type: none"> <li>- N/A</li> </ul>  | Kelly K                 |
| <b>Pre-Loved Uniform Sale</b> <ul style="list-style-type: none"> <li>- Planned for Thursday 24th April from 2:45pm-3:30pm</li> <li>- Noted we will need to move to Room 15 instead of the hall (SKIDS)</li> <li>- Need more helpers on the day (Kelly, Mel, Sjaan, Rini)</li> <li>- New uniforms coming in June, new jumper</li> </ul>  | Mel                     |
| <b>Tricky Chats</b> <ul style="list-style-type: none"> <li>- Booked for Monday 25th May 7pm-9pm</li> <li>- Email went out today, newsletter will go home on Thursday</li> <li>- Very slow uptake so far, will send to local schools and kindys also</li> <li>- Will need help on the night setting up from school and parents</li> <li>- Add her IG handle, and for all ages</li> </ul> | Mel                     |
| <b>Cross Country Sausage Sizzle</b> <ul style="list-style-type: none"> <li>- Wednesday 20th May, with rain day as Thursday 21st May</li> <li>- Need at least four helpers on the day (Claire, Claire, Kelly, Tracy)</li> <li>- Is there a Junior Cross Country - date?</li> <li>- Charlene confirm about coffee truck and gazebo</li> <li>- Gas bottle filled by Anil</li> </ul>        | Mel                     |
| <b>School Disco</b> <ul style="list-style-type: none"> <li>- Planned for Friday 19th June</li> <li>- Junior Disco (Years 0 - 3) 5:00pm – 6:00pm</li> <li>- Senior Disco (Years 4 - 6) 6:30pm – 7:45pm</li> </ul>  | Mel/Terryn              |

|  |  |         |
|--|--|---------|
|  | <ul style="list-style-type: none"> <li>- Photobooth booked in (via Rini)</li> <li>- Do a lanyard count</li> <li>- Elaine organise the UV lights</li> <li>- Consider pizza?</li> <li>- Temporary tattoos</li> <li>- Glow in the dark nail polish?</li> <li>- Stencils for face painting</li> <li>- Glow hats? Glow scrunchies were popular</li> <li>- Book in Charlene for DJ</li> <li>- Have lots of lolly bags</li> </ul>   |         |
|  | <p><b>Events Update/Ideas</b></p> <ul style="list-style-type: none"> <li>- Basketball Harlem Globetrotters ticket offer</li> <li>- Bingo night - Elaine offered to run</li> <li>- Megazone laser tag, \$20 ticket, \$10 back to school, takes 200 kids</li> <li>- Colour Run - family run, around Greenhithe,</li> <li>- Movie night in the hall,</li> <li>- Sunscreen and First Aid Kit selling</li> <li>- Camping on the school field, \$50 per family, movie, food trucks, day pass</li> <li>- Digital raffle/auction, like Scouts</li> <li>- Pizza, pies, donuts</li> <li>- Beetle Drive (UK idea) Elaine L and Claire Chaplin</li> <li>- Kids market run by Y5 and Y6 (might be too hard to fit into school time)</li> <li>- Summer Fest - have more events and ways to spend money, start at 2pm,</li> <li>- Greenhithe Santa Parade - Saturday 12th December (Elaine organising)</li> <li>- Year Book - Rini to organise</li> <li>- Waitomo Fuel discounts</li> </ul> | All     |
|  | <p><b>Picnic Tables</b></p> <ul style="list-style-type: none"> <li>- Currently have around 8 - need 4 more. \$630 each - <a href="#">Octagon &amp; Hexagon Timber Picnic Tables NZ   Outdoor Seating – Stronghold Outdoor Furniture &amp; Buildings</a></li> <li>- Paint - for all of the tables - green , red, white, blue, yellow ~ Primer - \$980 + Paint - \$980</li> <li>- Approx. \$4500</li> <li>- Sponsorship ~ \$377 per table. Can request sponsorship for the paint. Give parents opportunity for the plaque and to help paint.</li> <li>- Suggestion - paint the top, not the chairs, for ongoing maintenance issues.</li> <li>- Sponsorship from families first, leave their legacy</li> </ul>  | Sjaan   |
|  | <p><b>Board Update</b></p> <ul style="list-style-type: none"> <li>- Do we want to have more integration between the PTA and Board?</li> <li>Possible mixer to be arranged?</li> </ul>  | Kelly O |
|  | <p><b>Pizza Lunch - Thursday 2 July</b></p>  | Bridget |
|  | <p><b>Beats By Bingo</b></p> <ul style="list-style-type: none"> <li>- Ray White confirmed as sponsors, Jady and Anil</li> <li>- DJ Disco Dad on board again</li> <li>- VIP tickets for upgraded tables or catering, ticket bands</li> <li>- Games - key game, paper planes,</li> <li>- 80s theme</li> <li>- Need prizes for the silent auction, start asking for</li> <li>- Carpark for the term (talk to Andrea, possible Maeke managed at bottom carpark?)</li> <li>- Tables at playcentre to borrow, consider \$45 a ticket?</li> </ul>   | Elaine  |

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|---------------------------------------|--|
| <b>Iceblocks for Term 4</b>           |  |
| - Get the mini flavoured ones for \$1 |  |

## UPCOMING MEETINGS 2026

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| Month     | Date                 | Location          |
|-----------|----------------------|-------------------|
| March     | Monday 2 March 2025  | Completed         |
| April     | Tuesday 21 April     | School Staff Room |
| May       | If required          | School Staff Room |
| June      | Tuesday 23 June      | School Staff Room |
| July      | Tuesday 21 July      | School Staff Room |
| August    | Tuesday 18 August    | School Staff Room |
| September | Tuesday 22 September | School Staff Room |
| October   | Tuesday 20 October   | School Staff Room |
| November  | Tuesday 24 November  | School Staff Room |
| December  | TBC                  | School Staff Room |

## PTA VACANT ROLES

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- All parents and caregivers are automatically members of the PTA - no invitation necessary, all are welcome!

## PTA PROPOSED CALENDAR OF FUNDRAISING EVENTS FOR 2026 - DATES STILL TO BE CONFIRMED

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\*\*If you are keen to participate, please let the PTA Leadership Team know and you will be added to the relevant WhatsApp group\*\*

| Term 1: 9th February - Friday 2 April          | Date                        | Lead      |
|--|-----------------------------|-----------|
| Uniform Sale                                   | Wed 4 Mar                   | Completed |
| Friday Ice blocks                              | Ongoing (Mar 6, 13, 20, 27) | Completed |
| House T-Shirts                                 | Ongoing                     | Completed |
| Shore to Shore                                 | Sunday 29 March             | Completed |
| New Entrant Meeting                            | Wed 1 Apr                   | Sjaan     |
| Pizza Lunch                                    | Thurs 2 April               | Completed |
| <b>Term 2: Monday 20 April - Friday 3 July</b> |                             |           |

|   |                      |            |
|---|----------------------|------------|
| Uniform Sale (2.45pm)                           | Thurs 23 Apr         | Sjaan      |
| Tricky Chats                                    | Mon 25 May           | Mel        |
| Cross Country Sizzle and Ice blocks             | Weds 20 May          | Mel        |
| Junior Cross Country Ice blocks                 | TBC                  | Mel        |
| Disco   | Fri 19 Jun           | Mel        |
| New Entrant Meeting                             | Wed 17 Jun           | Sjaan      |
| Pizza Lunch                                     | Thurs 2 Jul          | Bridget    |
| <b>Term 3: Monday 20 July to Friday 25 Sept</b> |                      |            |
| Uniform Sale (2.45pm)                           | Thur 23 July         | Sjaan      |
| Beats by Bingo                                  | Sat 29 Aug           | Elaine/Mel |
| Movie Night                                     | Friday 18 Sept       | TBC        |
| New Entrants Meeting                            | Weds 9 Sept          | Sjaan      |
| Pizza Lunch                                     | Thurs 24 Sept        | Bridgette  |
| <b>Term 4: Monday 12 Oct - Thursday 17 Dec</b>  |                      |            |
| Teacher Appreciation Day Morning Tea            | TBC                  |            |
| Athletics Sizzle and Juicies                    | Tues 10 Nov          | Mel        |
| Junior Athletic Juicies                         | TBC                  |            |
| Pizza Lunch                                     | Thurs 3 Dec          | Bridgette  |
| Summer Festival                                 | Friday 11 December   | Sjaan      |
| Greenhithe Santa Parade                         | Saturday 12 December | Elaine     |
| Friday Iceblocks                                | TBC                  | TBC        |

#### LIST OF FUNDRAISING IDEAS

- Golf Days
- Camping on the school field
- Colour Run - obstacle course. Local fire brigade was involved to wash people down at the end. Where? School field seems unlikely. Wainoni Park? Run it through the same group as run read-a-thon.
- Wheel-a-thon.
- Cookie Time cookies.
- Honey
- Donut Day
- Mother's Day Sales, Pre-prepared gifts - Pepper & Me